

## NOSTRIFICATION OR RECOGNITION OF FOREIGN EDUCATION

*From the official website of the Ministry of Education, Sciences and Technological Development of Republic of Serbia we downloaded and translated in English the following instructions for those in need of nostrification/recognition of High School / Secondary School Diploma:*

### **For nostrification process one must submit:**

1. Original High School documents and High School Diploma certified with «Apostille» issued by the local Authority.
2. Two samples of documents translated and notarized by the court interpreter in the Republic of Serbia. The court interpreter is obliged by the law of the Republic of Serbia to issue two samples of translated and notarized documents.
  - for Gymnasium of specific course one needs translations of final grade certificate and Diploma;
  - for High School of specific course in three or four years duration one needs translations of certificate for each year and Diploma;No translation is needed for certificates issued in Montenegro, the Republic of Croatia and Bosnia and Herzegovina. With original documents one submits non-certified copy of the above mentioned.
3. In case the prospective student did finish certain grade of High School in the Republic of Serbia before his/her leaving for abroad or his/her beginning of education in some foreign institution in the Republic of Serbia, he/she must submit original and copy of final grade certificate of High School in the Republic of Serbia (copy doesn't have to be certified);
4. Proof of administration tax payment. One must pay 5000, 00 RSD (five thousand RSD). The purpose of the payment is the budget of the Republic of Serbia with bank account **840-742221843-57** and reference number **97 50-016**

Original documents of High School completed abroad will be given back after the nostrification process.

The Application form should be readable, signed and filled in with capital letters. Also, it must contain the right address and all necessary marks.

The request can be submitted by registered mail or in person at „Шалтер-1 УПРАВЕ ЗА ЗАЈЕДНИЧКЕ ПОСЛОВЕ РЕПУБЛИЧКИХ ОРГАНА“, 22 Nemanjina Str., Belgrade, Monday through Friday 7:30 a.m.-3:30 p.m.

Working hours with public: Wednesday from 10:00 a.m. through 2:00 p.m.

Phone number: (+381.11) 3616 577, 3631 590

Information on the progress of the submitted requests: Monday through Friday, 1:00 - 2:00 p.m.

*Belgrade, August 15, 2014*

*Belgrade University School of Medicine – Studies in English  
Office for Student Affairs*

*Dr. Subotića 8, 11000 Belgrade, Serbia*

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*<http://www.mfub.bg.ac.rs>*