

Instructions for taking Knowledge retention test

You should check the web site of the Faculty for the testing schedule in lecture halls

You should be in front of the appropriate lecture hall 15 minutes before start of the test

You are obliged to take the following with you:

Your index booklet

A ballpoint pen

- You should turn off your mobile phone before entering the lecture hall.
- During the test you are not allowed to use pencils, marker pens, mobile phones, calculators, computers and other electronic devices.
- Knowledge retention test lasts for 3 hours.
- After you have entered the lecture hall, a teacher or a teaching associate will determine where you will sit. When all the students have taken their seats, you will get your test papers. You are not allowed to speak when all the test papers have been handed out.
- You should check immediately if your test paper contains 100 questions and 1 answer sheet. You should also check whether all the pages are legible.
- It is very important to remember your ID number from the answer sheet (it is right below the heading *Knowledge retention test*) as it is the only way to check your test result.
- As knowledge retention test lasts for 3 hours you will have enough time to think about each question, so there is no need to hurry.
- Answers are entered exclusively into the answer sheet by marking an entire circle next to the question using a ballpoint pen (like in the example below).

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- It is important to emphasize that you are not allowed to enter any other marks or corrections in the answer sheet as each such correction will be treated as an incorrect answer
- In case you need any additional information, please contact the present member of the staff
- In a separate column on the answer sheet, enter your average grade in the studies (4 options were offered, with a range of average grades of (6-7, 7-8, 8-9, 9-10)
- After you have completed the test you should give your test paper and the answer sheet to the teacher. On that occasion, the teacher will sign your index booklet as a proof for taking the knowledge retention test. As this signature is necessary to have for verifying the semester, you are advised not to forget to take it after submitting your test paper as it will not be possible to take the signature later.

Thank you for your cooperation