



GUIDELINES

GUIDELINES FOR THE ENTRANCE EXAM AT THE UNIVERSITY OF BELGRADE - FACULTY OF MEDICINE (UBFM)

GENERAL INFORMATION

1. The entrance exam will be held on Tuesday, July 5, 2022, in the amphitheatre of the Institute of Pathology of UBFM (Address: 1, Dr Subotica str. The venue of the entrance exam is marked on the UBFM map).
2. The entrance exam will start at 10:00 a.m. and last two hours.
3. The entrance exam includes two multiple choice questionnaires (MCQ), one that covers biology, and one that covers chemistry. Each test consists of 20 questions with one correct answer out of four.
4. Personal interviews will be held on Wednesday, July 6 and Thursday, July 7, 2022, from 10:00 till 14:00 in the Head building, second floor (each candidate will be interviewed 15 minutes). Candidate interview schedule will be announced on Monday, July 4, 2022, on the official website of UBFM.
5. For more information on the entrance exam please refer to the official website of UBFM.

EPIDEMIOLOGICAL MEASURES

- You should not enter the premises of the Faculty if you have a fever, cough, "shortness of breath", as well as if you are suspected of being infected with SARS-CoV-2 or could have been in contact with persons positive for SARS-CoV-2.
- At the entrance to the premises of the Faculty, dispensers with hand sanitizer will be installed. You are obliged to disinfect hands before entering the exam.
- It is mandatory to wear face masks indoors. If you don't bring your own face mask, one will be provided to you on site.

BEFORE THE EXAM

1. You need to be present at the venue at least 30 minutes before the exam starts (not later than 9:30 a.m.).
2. It is compulsory to have:
 - a. An identification document with photo (ID or passport)
 - b. The application form which has been given to you and which indicates the application number.
3. It is not allowed to bring pens to the exam. You will be given appropriate pens to fill in the answers.
4. It is not allowed to bring a calculator with memory, a cell phone or similar devices. You will be given a calculator, which is the only calculator you are allowed to use. Using of other kind of calculator or a cell phone could lead to candidate exclusion from the exam.

UPON COMING TO THE EXAM

- It is not allowed to bring in the amphitheatre handbags, coats, rucksacks, phones, and such things.
- When entering the amphitheatre, candidates will be given numbers and plastic bags. This number will be used to label the bag where prohibited personal items will be kept until the completion of the exam. Then you will be escorted to your seat.

- At your seat you will find:
 - o An envelope containing exam sheets with questions (one for biology and one for chemistry),
 - o an answer sheet,
 - o pens, and
 - o a calculator.

Candidates can use the exam sheets with questions for writing and calculation and they can mark correct answers to questions. **Please do not write your name or application number on exam sheets with questions.** Once they have found the answers, they should enter them on the answer sheet. **Only the answer sheet will be used for scoring, not the exam sheets, so pay attention while filling in the answer sheet.**

THE EXAMPLE OF THE ANSWER SHEET

ANSWER SHEET

For each answer, please fill in marks like this: ● not like this: × / / /

Test ID This label is not to be opened

The test ID should be marked here

CHEMISTRY

BIOLOGY

QUESTION NUMBER

ANSWER

Application number

First (given) name

Last (family) name

Date of birth

This part on the answer sheet is closed (glued) and is not to be opened!

The personal data of an applicant should be written here. Once filled, this part of the answer sheet will be detached along perforation by the attending professor.

FILLING IN THE ANSWER SHEET

1. Glued pieces of cardboard (on the answer sheet) are **not to be opened!**
2. Applicants should write their application number, first name, family name (surname) and date of birth in a specific area **at the bottom of the answer sheet**. This part of the answer sheet will be detached along perforation by the attending professor at the beginning of the exam.
3. The **test ID needs to be indicated** at the top right hand corner of the answer sheet. This is done by filling in the number corresponding to the **test ID (1 or 2)** with the pen (You may see the example below). The test ID can be found at the top right hand corner of the exam sheet.

Test ID ① ●

4. You should not write anything else on the answer sheet except answers!
5. Mark a chosen answer on the answer sheet. This is done by **filling in the entire circle with the answer letter darkly and completely with the pen** for each question (You may see the example below).

Question 12 ① ② ● ④

6. Only **one answer** needs to be marked **for each question** on the answer sheet! The answer will be considered as valid only if one answer is marked without any corrections (or marking of any other answer).
7. There are **no negative points for wrong answers**, so do not leave any question unanswered.
8. No kind of writings, corrections, or such things, are allowed on the answer sheet, otherwise the answer will be automatically considered invalid.

BEHAVIOUR DURING THE EXAM

1. When you are given the exam sheets with questions, immediately check that they contain the correct number of pages/questions (20 in chemistry and 20 in biology) and that the text is readable. If you think that anything is missing on the exam sheets, inform the attending professor by raising your hand. If they think it is necessary, they will change them.
2. As the exam lasts two hours, you will have enough time to spend on all the questions. **Read every question carefully, there is no need to hurry!** Leave at least twenty minutes before the end for entering the answers on the answer sheet.
3. In case you need additional information, raise your hand and inform an attending professor.
4. Leaving the exam is allowed after the first hour of the exam has passed.
5. Going out of the amphitheatre during the exam is not allowed. If you leave the amphitheatre it is considered that you have finished the exam and you will not be allowed to continue the exam.
6. Once the exam sheets have been given to you, no conversations are allowed. If candidates talk during the exam or communicate in any other way, they will be excluded from the examination.
7. Anyone who infringes the examination regulations, cheats or use prohibited material will also be excluded from the examination.
8. If you see an applicant using their cell phone, cheating or using any kind of prohibited material, immediately inform the closest attending professor.
9. Upon completing the exam, **hand in both your exam sheets and completed answer sheet** to an attending professor.

We kindly ask you to adhere to these rules and guidelines. Violation of these will result in disqualification from the exam.

We wish you good luck on your exam!

**Faculty of Medicine
University of Belgrade**